

Sam's Kid Safari (SKS) Learning Academy

Employment Application

Full Name: _____ Hm. Phone _____ Cell # _____

Address: _____ D.O.B. _____

SS# _____ D.L.#: _____ Email: _____

Dear Sam's Kid Safari Applicant: Thank you for choosing to include SKS Learning Academy in your career options. We are dedicated to hiring professionals who possess integrity and are caring, energetic, nurturing, and motivated. SKS is an Equal Opportunity Employer. Applicants must show they understand and are able to meet the following requirements for employment by initialing each item below.

Requirements for Employment (Please initial if applicable to you)

- _____ Is a High School Student, Graduate, or has G.E.D.
- _____ Applicant must provide driver's license/ID, and SS Card.
- _____ Applicant can write and speak fluent English.
- _____ Applicant is at least 17 years or older.
- _____ Has United States Citizenship or is legally authorized to work in the US.
- _____ Is able to sit on the floor and in lower/smaller chairs.
- _____ Is physically able to get up and down from floor activities frequently.
- _____ Will maintain a Professional appearance and conduct.
- _____ Has the ability to meet all job requirements which might vary.
- _____ Is able to work well with small children.
- _____ Is aware that all hired employees are subject to Random Drug Test
- _____ Is able to pass a physical every 2 years.
- _____ Acknowledges that employees found under the influence of drugs or alcohol or with a controlled substance within SKS Learning Center will be immediately dismissed.
- _____ Agrees to respect SKS facilities as a drug free & smoke-free environment inside & outside.
- _____ Agrees to attend quarterly staff meetings without pay.
- _____ Agrees to complete all required 15 clock hours of continued education training each year.

Criminal OFFENSES — Criminal background checks will be conducted on all potential employees.(check 1 box for each question)

1.

I have not pled guilty, no contest or been convicted of any criminal offense.

I have pled guilty, no contest or been convicted of a criminal offense.

If yes explain:

2.

I have not been the subject of an indictment, arrest or an official criminal complaint.

I have been the subject of an indictment, or an official criminal complaint.

If yes explain:

AUTHORIZATION FOR BACKGROUND CHECK: Please read and sign this form in the space provided below. Your written authorization is necessary for completion of the application process.

I, _____, hereby authorize SKS Learning Academy to investigate my background and qualifications for the purpose of evaluating whether I am qualified for the position for which I am applying. I understand that SKS will utilize an outside firm or firms to assist in checking such information, and I specifically authorize such an investigation by information services and outside entities of the company's choice. I also understand that I may withhold my permission and that in such a case, no investigation will be done, and my application for employment will not be processed further.

Applicant's Signature: _____ Date: _____

Applicant's Printed Name: _____

General Information

Rate of Pay Expected: \$ _____ **Position Applying For:** _____

Availability:

Monday

From: _____ to _____

Tuesday

From: _____ to _____

Wednesday

From: _____ to _____

Thursday

From: _____ to _____

Friday

From: _____ to _____

Saturday

From: _____ to _____

Sunday

From: _____ to _____

*We are not currently open on Sat. & Sun but may in the future or on special occasions: (graduations, parties, etc.)

Educational Experience (Must provide copy of all certification)

Do you have: High School Diploma _____ GED Certificate _____
CDA _____ or Current High School Student

College Degree _____ in _____
(Type: Assoc/Bachelor/Etc.) (Area of Study)

Specialty Certificates:

(Ex. Administrative or Early Childhood Ancillary Teacher Certification, CLASS, or TS Gold Certification)

Current 1st Aid/Pediatric CPR Certificate **Yes or No**

FBI or State Police Background Clearance **Yes or No**

Current Health Physical (withing last 3 months) **Yes or No**

Child Care Experience: (Please list experience childcare only. This can include positions at childcare centers, homes, private babysitting, or parenting)

Employer _____ **Employment Period** _____

Supervisor _____ **Phone #** _____

Age of children cared for: _____ **# of children cared for:** _____

Job Duties: _____

Employer _____ **Employment Period** _____

Supervisor _____ **Phone #** _____

Age of children cared for: _____ **# of children cared for:** _____

Job Duties: _____

Employer _____ **Employment Period** _____

Supervisor _____ **Phone #** _____

Age of children cared for: _____ **# of children cared for:** _____

Job Duties: _____

Character References: (3 Non-Relatives who we may call to verify your character)

Name: _____ **Phone#** _____

Time Acquainted _____ **years**

Name: _____ **Phone#** _____

Time Acquainted _____ **years**

Name: _____ **Phone#** _____

Time Acquainted _____ **years**

I certify that all information on this application is correct. It is understood and agreed that any misrepresentation by me on this application will be sufficient cause for cancellation of the application and/or separation from the company if I have already been employed. I also understand that no job is being offered at this time or any other promise of future employment.

Signature

Date